

Once in your life

THE PEBBLE BEACH WEDDING EXPERIENCE



PEBBLE BEACH
RESORTS®

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Thank you for your interest in **Pebble Beach Resorts**. We have three distinctively unique and beautiful locations for your consideration: **The Inn at Spanish Bay**, **The Lodge at Pebble Beach** and **Casa Palmero**.

Pebble Beach Wedding Specialists strive to exceed your expectations from the moment of first contact to the successful completion of your wedding experience. The team will delight you with their level of expertise and creativity as they walk you down the path to memorable Pebble Beach moments that will become an important part of your personal history.

We congratulate you on your engagement and eagerly look forward to working with you to fulfill your dreams of the perfect wedding. We are here to help and happy to do so. The information we have compiled will assist you in selecting the appropriate venue and planning your special event.

WEDDING CEREMONIES

Ceremonies are held on the First Fairway Patio, First Fairway Lawn, Pèppoli Lawn, Pèppoli Patio or Carnoustie Patio at **The Inn at Spanish Bay** and on the 18th Lawn, or the Library Patio at **The Lodge at Pebble Beach**.

The Inn at Spanish Bay

First Fairway Patio (after 4:00 p.m.)
First Fairway Lawn
Pèppoli Lawn
Pèppoli Patio
Carnoustie Patio (after 4:00 p.m.)

up to 140 guests
up to 140 guests
up to 300 guests
up to 30 guests
up to 30 guests

The Lodge at Pebble Beach

18th Lawn
Library Patio (in conjunction with use of Card/Library)

up to 200 guests
up to 30 guests

A catered breakfast, luncheon or dinner must follow all ceremonies. Clients are responsible for securing a minister and wedding license. A ceremony rehearsal is suggested and can be arranged at no additional charge.



PEBBLE BEACH
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RECEPTIONS, MEETINGS and CATERED EVENTS

The Inn at Spanish Bay

Main Ballroom	320 guests
Royal Troon Room	60 guests
St. Andrew's Room	120 guests
Pèppoli Restaurant (until 4:00 p.m.)	80 guests
Carnoustie Room with Patio	30 guests
Tuscan Room (until 4:00 p.m.)	30 guests

The Lodge at Pebble Beach

The Beach & Tennis Club	200 guests
Card Room & Library	60 guests
Pebble Beach Room	125 guests
Conference Center	250 guests
Stevenson Room	30 guests
Pacific Room	15 guests
Garden Room	15 guests
Cypress Room	60 guests

Rental charges apply to all sites used for ceremonies, receptions, meetings and catered events that are arranged through your Wedding Specialist. Consideration may be offered on rental fees for events taking place between December and March.

Casa Palmero

Our elegant 24-suite Mediterranean-style Villa is available for wedding ceremonies and wedding receptions on an exclusive-use basis. A three (3) day minimum buy-out of all guestrooms is required. In addition, there is an exclusivity fee of \$7,500 per day.

DEPOSITS and PAYMENTS

Receipt of your initial deposit will confirm your event. The initial deposit represents 30% of the total estimated charges. An estimate of charges will be prepared by your Catering Manager. The second payment, due 120 days prior to the scheduled event, will be an additional 30% of total estimated charges. The balance of estimated charges will be due 45 days prior to the event. Payments may be made by check or credit card. A signed credit card authorization form is required to cover any outstanding balance due upon conclusion of the event.

Deposits are NON-REFUNDABLE and NON-TRANSFERABLE. Initial deposits must be accompanied by a signed Contract, Terms and Conditions Agreement, Deposit Schedule and Credit Card Authorization Form.

CANCELLATION POLICY

Cancellation time frame:	Cancellation amount owed:
120 days or more prior to event	30% of estimated charges, based on contracted values
46-119 days prior to event	60% of estimated costs, based on contracted values
45 days or less prior to event	100% of estimated costs, based on contracted values



PEBBLE BEACH
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GUARANTEE of ATTENDANCE

A final guarantee of attendance is to be provided to your Catering Manager at least three (3) working days prior to the scheduled event. For events which occur on Saturday, Sunday or Monday, the guarantee is due the preceding Wednesday. If no guarantee is provided, the estimated attendance will be considered the final guarantee.

FOOD and BEVERAGE

Split Entrée

For menus with a choice of two entrées, all meals will be priced at the higher of the two entrées. Place cards are required for split entrée events. A tableside entrée choice is available for an additional \$25 per guest. All other courses selected tableside will incur an additional \$12 per guest, per course. Exact entrée counts must be communicated to your Catering Manager seven (7) working days prior to the event.

Meals

Breakfast (6:00 a.m. – 10:00 a.m.)	Estimated at \$35 to \$55 per guest
Brunch (10:00 a.m. – 2:00 p.m.)	Estimated at \$75 to \$90 per guest
Luncheons (11:00 a.m. – 3:00 p.m.)	Estimated at \$50 to \$70 per guest
Canapés	Estimated at \$24 to \$48 per guest
Dinners (5:00 p.m. – 10:00 p.m.)	Estimated at \$96 to \$200 per guest

Pricing

Food and beverage pricing may be confirmed up to six (6) months prior to your event.

Beverages

Hosted bars are estimated at \$55 to \$75 per guest based on a four (4) hour reception. Bartender fee is \$250 for the first three (3) hours, and \$75 for each additional hour.

Food and Beverage Minimums are as follows:

The Beach & Tennis Club	\$30,000 (Saturday and holiday Sunday nights)
	\$20,000 (Friday nights)
	\$25,000 (Sunday nights)
Card Room & Library	\$ 7,500
Royal Troon Room	\$ 8,000
Main Ballroom	\$28,000

Food and beverage minimums are exclusive of tax and service charge.

Menu Selection

Menu selections are to be finalized at least four (4) months prior to your event date.

Menu Tastings

A menu tasting can be arranged through your Catering Manager. The tasting must be requested 30 days prior to the date desired, and is subject to chef availability. Appetizers, soup, salad, entrées, desserts and wedding cakes are available for tasting with a maximum of two (2) selections per course. Canapés and alcoholic beverages are not available for sampling.

All food and beverage items are subject to a service charge and current sales tax.



PEBBLE BEACH
RESORTS

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CUSTOM WEDDING CAKES

Wedding cakes are handled through the Pebble Beach Pastry Shops at **The Inn at Spanish Bay** or **The Lodge at Pebble Beach**. The average cost is \$18 to \$30 per guest. Wedding cakes from outside bakeries are not permitted.

FLORALS

All floral arrangements are handled through the Pebble Beach Resorts Floral Department. Outside floral vendors are not permitted. Please contact the Pebble Beach Resorts Floral Department at 831-648-7840 for additional information.

CHINA and LINEN

Complimentary base plates are offered. Specialty base plates may be arranged at \$15 to \$25 per plate. Complimentary white or ivory tablecloths and napkins are offered. Specialty linens must be arranged through our Floral Department. Prices range from \$85 and \$150 each.

ESCORT CARDS and PLACE CARDS

Escort cards indicating name of guest and table assignment should be organized alphabetically. Place cards indicating name of guest and coded entrée choice, if applicable, are to be grouped under table number. Escort cards and place cards are to be received by Catering Manager at least twenty four (24) hours prior to event. Escort cards and place cards can be provided starting at \$6 each.

PRINTED MENUS

Printed menus are available for each table or place setting starting at \$15 each.

VENDORS

A list of recommended vendors is available. Pebble Beach Resorts must approve all vendors and be notified of any arrangements made for use of a band, amplified music, or any noise which might be disruptive to other resort guests. Vendors not listed on the Pebble Beach Resorts Recommended Vendors list must provide proof of liability insurance in the amount of \$1,000,000 listing Pebble Beach Company as additional insured for the event date.

WEDDING CEREMONY SOUND SYSTEM PACKAGE

A system specifically designed for weddings is available. Package pricing is \$895 plus tax and includes one class A powered public address system, two speakers, one mixing console, your choice of two wired or wireless microphones and one sound technician to install and test the system prior to your event. A technician will be present to run the equipment during your event.

COAT CHECK and RESTROOM ATTENDANTS

A rolling coat rack or coat tree is complimentary. Coat Check and Restroom Attendants are available at a rate of \$200 for the first three (3) hours, and \$75 for each additional hour.

DEL MONTE FOREST GATE FEE

The gate fee will be waived for all guests attending a scheduled event.



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TRANSPORTATION and PARKING

Groups of 100 or more attending events at The Lodge at Pebble Beach will be required to park in our main parking lot located adjacent to The Spa at Pebble Beach. Smaller groups may choose self parking or complimentary valet.

Valet Parking

There is no charge for valet parking for guests of Pebble Beach Resorts. Dedicated valet parking can be arranged for your event through your Catering Manager for an additional fee.

Shuttle Service

Dedicated Shuttle Service can be arranged for your event through your Catering Manager for an additional fee.

GUEST ROOMS and GOLF

Sleeping room accommodations and golf are available on a limited basis. Please contact Resort Reservations at 800-654-9300 for availability and information on rates. For information on blocking nine or more guest rooms please ask Resort Reservations to transfer you to a Pebble Beach Preferred Manager.

SERVICE CHARGE

A current service charge of 20% will be assessed to all food or beverage charges. Pebble Beach Resorts retains a portion of the service charge as an administrative fee; the remainder of the service charge is distributed to Banquets employees.

TAX

Current sales tax is applied to subtotaled items and applicable service charges, in accordance with California Regulation 1603.f Taxable Sales of Food Products: "Amounts designated as service charges, added to the price of meals, are a part of the selling price of the meals, and accordingly must be included in the retailer's gross receipts subject to tax even though such service charges are made in lieu of tips and are paid over the retailer to those employees."

We thank you for your interest in Pebble Beach Resorts.

A Pebble Beach Wedding Specialist is available for a preliminary consultation:

DARYL GRIFFITH

Director of Catering

831-625-8502

griffitd@pebblebeach.com

www.weddings.pebblebeach.com

Let the memories begin...



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5

